

NORTH FERRIBY CE PRIMARY SCHOOL
PTA MEETING 10th November 2008
NOTES OF MEETING

PRESENT

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| Juliet Pougher | JP | Chairperson |
| Debbie Taylor | DT | Vice chair |
| Sarah Duell | SD | Treasurer |
| Martin Ward | MW | Secretary |
| Fergus Aitken | FA | |
| Fiona Nolan | FN | |
| Tracy Precious | TP | |
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| Annabel Hall | AH | Teaching Asst |
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| APOLOGIES | | |
| Miss Goforth | AG | Headteacher |
| Mrs Palmer | AP | Deputy Head |
| Miss Chapelow | LC | Teacher |
| Mrs Dunn | HD | Teacher |
| Michela Imrie | MI | |
| Nicky Fraser | NF | |
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| | Item | Action |
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| 1 | Welcome 1.1 JP welcomed everyone to the meeting. | |
| 2 | Apologies for absence 1.2 Apologies were as noted above. | |
| 3 | Minutes of the Last Meeting/ Matters Arising SD agreed to approach Caroline Bullough about independent examination of the accounts It was reported that the Inland revenue were querying the £200 that was reimbursed, AG is passing this to the school solicitors. Ice skating – JP reported that the ice skating is booked for 25 th April. SU has a receipt for SD Old stage blocks – it was reported that the redundant stage blocks were not suitable. JP suggested that sponsorship of the stage blocks might be a way of funding them. West Highland Way – JP asked that a letter of thanks be sent to Andrew Hall Gift Aid - SD reported that in order to claim Gift Aid the PTA need to update the names registered with the Charity Commission as the names currently listed are mainly ex-PTA committee members. | SD JP MW |

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| | <p>SD further reported that a claim for gift aid could not be submitted until the auditing of the books was complete. SD is to approach Caroline Bullough regarding the books</p> <p>DT agreed to write to the Charity Commission on behalf of the ex-PTA members and have them sign so as to resign their position. It was provisionally agreed that current PTA members would replace them. JP to email current Committee members to confirm their agreement Cfw</p> <p>Ceilidh – FA advised that if the same Ceilidh band was booked for next year that it would be an opportunity to get a receipt for this year.</p> <p>Receipt book – DT advised that she would need to issue receipts for the disco, SD passed the receipt book to DT.</p> <p>Noticeboards – JP asked FA to update the notice boards JP reported that she would try to source some material to ‘smarten up’ the layout of the noticeboard. Cfw</p> <p>JP suggested that the noticeboard might get more attention in a different position. JP to ask AG regarding moving the noticeboard.</p> <p>Disco – 12th December, DT advised that as many volunteers as possible were needed. JP, TP, SD and DT will all help. MW volunteered to help for the later session.</p> <p>Barbecue – MI to confirm date, 4th July was provisionally put forward at the last meeting. Cfw</p> <p>Car wash – Cfw DT offered to check the NCPTA website for guidance regarding this kind of event. Cfw</p> <p>PTA logo – It was reported that AG had suggested creating a PTA logo that was a variation on the School logo, JP is aiming to organise the designer for after Christmas</p> <p>Bags2school – DT suggested that a sign for the crossroads would be useful. DT proposed tying blue bags to the railings as a reminder. JP to investigate a re-usable banner. FA advised that posters at the gardens at the crossroads should be .6m sq.</p> | <p>SD</p> <p>DT</p> <p>JP</p> <p>FA</p> <p>JP</p> <p>JP</p> <p>MI</p> <p>DT</p> <p>JP</p> <p>JP</p> |
| 4 | <p>Recent Held Events</p> <p>a) Bun sale The bun sale was a great success again and thanks were offered to NF for organising this. TP suggested that it might be possible to sell an alternative to cakes for children who can't eat cakes.</p> | |
| 5 | <p>Future events</p> <p>Quiz night JP advised that the Legion were eager to host a quiz night again on a Friday, it was agreed that January would be suitable.</p> | <p>MW</p> |
| | <p>Ceilidh SD volunteered to lead on another Ceilidh with support from FA possibly in</p> | <p>SD</p> |

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| | February | |
| | May Ball Mags Carty has volunteered to lead on the organisation of the ball with support from FN and others | |
| | Mothers day gifts FN suggested that a Ladies night could be held with vouchers available for the children to spend on gifts. | |
| | NCPTA Awards FA volunteered to complete an application for the Open gardens MW and JP to submit an application for the school kitchen | FA JP/MW |
| 6 | Date of next meeting Tuesday 13 th January 2009 | |