

NORTH FERRIBY CE PRIMARY SCHOOL
PTA MEETING 3rd March 2008
NOTES OF MEETING

PRESENT

Miss Goforth	AG	Headteacher
Mrs Dunn	HD	Teacher
Patrick Sweeney	PS	Teacher
Annabel Hall	AH	Teacher
Debbie Taylor	DT	Vice chair
Fergus Aitken	FA	Chairperson
Melanie Barnes	MB	
Nicky Fraser	NF	
Juliet Pougher	JP	
Michaela Imrie	MI	
Martin Ward	MW	Secretary
Steve Hetherington	SH	
APOLOGIES		
Mrs Palmer	AP	Deputy Head
Andrea Hill	AHi	
Susan Ulrick	SU	Treasurer

	Item	Action
1	Welcome 1.1 FA welcomed everyone to the meeting.	
	Apologies for absence 1.2 Apologies were as noted above.	
2	Minutes of the Last Meeting/ Matters Arising SU is to contact D Barber to arrange for an independent examination of our accounts. DT confirmed that this is still outstanding. C/Fwd Dates of future meetings Future meetings confirmed as 22 nd April and 3 rd of June Treasurer's report - £200 is still outstanding and is being pursued by DT and SU with Alliance and Leicester. Following advice from the NCPTA DT has approached the Banking Ombudsman and is now pending a response. C/Fwd Thank you letters for recipe book - DT confirmed that letters had been sent. Publicity for mini-library – AG advised that John Godber had agreed to officially open the mini-library on the 9 th April at 2pm and that the Advertiser, Yorkshire Post and Hull Daily Mail had been given the details. FA proposed that Open Gardeners and May Ball organisers could be invited to the opening. FA agreed to supply a list. AG agreed to send letters. Heritage Walk – FA reported that nothing had been heard from Cottingham school or the University, however FA had spoken to Richard Merryfield who had made a number of useful suggestions and provided some good contacts. FA will continue to pursue this. Ice skating – still not able to confirm the time.	SU DT/SU FA/AG FA DT/SU

	<p>Bags 2 school – FA advised that he would ensure that an article regarding Bags 2 school was submitted for the Parish magazine before the deadline on the 12th of March.</p> <p>Recipe Book – FA reported that the newsagent are now selling the recipe books and that 3 had been sold at the Barn Dance</p> <p>Ebay – MW reported that he had not heard from Ally Keane. MW to pursue</p> <p>PTA newsletter – FA reported that the newsletter had been produced. MI suggested that for future issues bigger text would be better and possibly a two sided format</p> <p>NCPTA – FA advised that he had received a phone call to say that we have been shortlisted. SH and FA had completed the application and of a total of 70 applications 4 were being shortlisted in each of a number of categories. FA reported that the award ceremony was in London on the 30th April. DT reported that the NCPTA co-ordinator for the region had been in touch to congratulate us as this is the first success for the region.</p> <p>Yellow moon – DT has issued the latest catalogue.</p> <p>Other items are covered on the agenda</p>	<p>FA</p> <p>MW</p>
3	<p>Treasurer's report and allocation of funds FA reported that the current balance was £3,311 FA circulated an updated events plan summarising funds raised to date and anticipated income from planned events.</p>	
4	<p>Brief review of recent events</p>	
	<p>Barn Dance Feedback came from various members of the committee MI – everyone had a good time DT – people had asked that another barn dance be organised HD – the dance floor was a little small, but people enjoyed it DT – more children than expected, the Irish dancers were excellent Generally considered that the Barn Dance was a great success.</p>	
	<p>Mother's Day Gifts Sally Aitken asked for thanks to be passed on to the staff particularly Mrs Oliver for the time spent organising and decorating the plants. FA advised that he had given Mrs Oliver a gift of some shortbread as a thank you. It was noted that the event had raised £167.</p>	
5	<p>Spring term events</p>	
	<p>Chocolate tasting evening FA reported that the hall had been booked. DT offered to make arrangements for teas and jugs of water FA advised that 34 tickets had been sold so far and that the minimum was 40. Sally Aitken has advertised via posters at the school and via the Ferriby diary website. Sally is also arranging a raffle with prizes including wine, Easter eggs and a fluffy chick. DT has the raffle ticket book and will pass it to FA</p>	<p>DT</p> <p>DT</p>
	<p>Heritage Walk FA suggested that this be put on hold.</p>	
6	<p>Planning for Summer term events</p>	

	<p>Quiz Night</p> <p>JP confirmed that this was to go ahead at the Legion. Ian Palfreyman will organise and ask the questions.</p> <p>JP advised that she was making enquiries regarding raffle prizes and that the Legion had requested a half share in funds raised through the raffle to go to the Poppy Appeal</p> <p>FA has supplied the Trophy acquired for the previous quiz night.</p> <p>JP reported that around 70 people could be accommodated in the Legion and that Ian Palfreyman was drafting a letter to cover access by non-members</p> <p>JP also commented that Ian had offered to run a quiz twice a year, possibly alternating with bingo nights, JP to discuss with Christine at the legion.</p> <p>JP also advised that children were not allowed in the Legion after 6pm and that therefore the quiz would be adults only.</p> <p>FA noted that if there was a lot of interest that the Duke had offered the PTA use of the function room at no charge.</p> <p>FA advised that it would be advisable to circulate tickets for sale to PTA committee members.</p> <p>There was a discussion regarding providing food during the quiz and it was agreed that this was generally expected, JP advised that the Legion could cater at £1.50 per person for pie and peas. It was generally agreed that a ticket price of £5 including pie and peas would be acceptable.</p> <p>MW to revise tickets with changed details and print for circulation to committee members</p>	<p>JP</p> <p>JP</p> <p>MW</p>
	<p>Ice skating</p> <p>DT reported that the flyer for the ice skating was ready to be sent out</p>	<p>DT</p>
	<p>West Highland Way</p> <p>FA reported that 3 people were taking part although only he would be raising sponsorship. FA also advised that he was publicising the event via the Parish Magazine and the press.</p>	
	<p>Bags2school</p> <p>FA is to draft the flyer for this event to take place on the 17th April</p>	<p>FA</p>
	<p>May Ball 9th May</p> <p>FA reported that the 2nd meeting had taken, the ticket price will be the same as last year and the event would have an Oscars theme, with the same band as last year.</p> <p>FA asked for anyone with contacts who could help to support the event through sponsorship of tables, raffle prizes, auction prizes etc.</p> <p>FA advised the cost of sponsoring a table was £50 and that sponsors would also feature in a Friends of Ferriby publication</p>	
	<p>Open Gardens</p> <p>FA reported that 3 new gardens had agreed to open</p> <p>FA further reported that Simon Hudson's band Trip Manhattan would play either in the School grounds (good weather) or the village hall (bad weather).</p> <p>FA is also investigating including the Ferriby boat in the event in some way.</p> <p>FA is also having ongoing discussions with Tom Harland, the Flower club, The Heritage society and John Fairclough about various other attractions to enhance the Open Gardens.</p> <p>FA also reported that the Bell ringing society would take part and that it might be possible to include access to the bell tower.</p> <p>FA invited JP to join a sub committee including SH and Marc Owen</p> <p>FA mentioned that he needed some assistance with organising the Open Gardens due to his other commitments with the May Ball etc.</p> <p>With regard to the scarecrow competition it was agree that it was important that the details as to how the scarecrows were produced and judged were clear.</p>	<p>FA</p> <p>FA</p>
<p>7</p>	<p>Fundraising project(s)</p>	

	HD suggested that the school would benefit from a fixed sound system for the hall. HD to get prices	HD
8	Succession planning/ recruitment – PTA stall at parent's evening	
	<p>FA reported that he was to step down in June as the Chair and that JP had volunteered to step in. FA advised that he will stay on the committee</p> <p>FA suggested that a smooth handover might provide an opportunity to organise events between the Open Gardens and November.</p> <p>FA also advised that SU is stepping down as treasurer</p> <p>FA has prepared a flyer for distribution regarding a PTA display at the parent's evening.</p> <p>It was agreed that the PTA would provide tea and coffee with no charge.</p> <p>DT will speak to Mrs Oliver about the arrangements</p> <p>MB and JP volunteered to be there on the 17th March 6 – 9</p> <p>DT and FA volunteered to be there on the 18th March 3.30 – 5.30</p> <p>FA reported that Sally Aitken would be able to set up the projector for the display as at the Parish Plan day</p>	<p>FA</p> <p>DT</p> <p>MB/JP</p> <p>DT/FA</p> <p>SA</p>
9	Any Other Business	
	<p>Candlelight party</p> <p>FA reported that Fiona Nolan had made sales of £600 at the candlelight party, Fiona had advised that gifts for the ball could be funded from the proceed.</p> <p>FA asked if anyone wanted to volunteer to host another party in April but no-one was forthcoming.</p>	
	<p>Recipe Book</p> <p>DT reported that she had not been happy to find that the Hull Daily Mail had printed her phone number without permission in an article about the recipe book.</p> <p>DT advised that she was making the arrangements for a Haltemprice Advertiser article about the recipe book.</p>	DT
	<p>Gold star awards</p> <p>Covered under matters arising</p>	
	<p>Ebay</p> <p>MW reported that he had not heard from Ally Keane and that he would follow this up.</p>	MW
	<p>Web site</p> <p>FA reported that following contact with Allette Garner, an offer had been made to update the school website every half term including any changes requested to the PTA content.</p> <p>SH confirmed that he would continue to act as co-ordinator for material for the web site.</p> <p>MW confirmed that all content from the trial independent PTA website had been removed.</p>	MW
	<p>Bun Sale</p> <p>NF advised that the idea would be for children and parents to bring buns they had baked at home in the morning. Volunteers would then transfer these to a plate and clingfilm them and sell them at the end of the day at £1 a go.</p> <p>DT and HD both thought that the kids would be keen.</p> <p>AG raised concerns about where the buns could be stored during the day.</p> <p>It was agreed that it needed to be made clear that no nuts or cream should be used making the cakes</p> <p>It was suggested that a target date of 22nd May would be suitable.</p> <p>DT volunteered to help.</p>	NF
10	<p>Date of next meetings</p> <p>Tuesday 22nd April</p> <p>Tuesday 3rd June</p>	